



Minutes: FSAA Annual General Meeting
Thursday 7th December 2017
Office of The Armory, Level 7, 53 Walker Street, North Sydney

Present	Lindsay Yeomans Sissel Rosengren Cecil Louw Steve Ward Chris Catchlove Melissa Humphries Vince Crawley Yezdi Daruwalla Tim Lucas Jeff Dhu Ed Mantel Ken Hartley Mimmo Lubrano Mark Powell Eugene Visione Peter Jager Wesley Thompson	Board Member - The Armory Chairman – Food Industry Foresight Board member – Nestle Professional Board Member – Core Element Board Member – FoodserveX Board Member - Trumps CEO & Board Member – VC Business Solutions Board member - Unilever Food Solutions Board member - Tip Top Food Service Board member – Fonterra Foodservice Board member – Priestley’s Gourmet Delights Priestley’s Gourmet Delights Sandhurst Fine Foods Ingham’s Foodservice Birch & Waite Sanitarium Sanitarium
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1. Welcome and Start Meeting

Meeting commenced at 4.00p.m

2. Apologies

B. Lee, G. Cochrane, T. Randall, D. Keir, M. Caplin, B. Robson, F. Furlong

3. Confirmation of minutes of the meeting held on 15th December 2016

Minutes of the previous Annual General Meeting held Thursday 15th December 2016 were read and accepted as a true and accurate record – moved by L. Yeomans and seconded by C. Louw. Unanimous acceptance. Minutes signed by Chairman.

4. Chairman’s Report

The Chairman Sissel Rosengren presented an annual report detailing achievements over the prior twelve months. This included:

- A particularly successful year across all aspects based on a sound strategic platform and clarity of direction
- Record attendances at events
- A continuation of the relationship with Fine Food and the positive aspects for the future of that relationship
- The strengthening of the relationship with IFMA
- The pending introduction of best practice programs in 2018

Chairman’s Report was accepted – moved by J. Dhu and seconded by S. Ward. Unanimous acceptance.

5. Financial Report

The end of year Financial Report was tabled by the Treasurer. This incorporated the following components:

- Profit & loss statement as presented and discussed
- Balance sheet as presented and discussed
- Cash flow analysis as presented and discussed

Fiscal 2017 saw an upswing in total assets due to the FIA absorption, some rises in fees and a return to a positive cash flow position.

The Financial Report was unanimously accepted – moved by L. Yeomans and seconded by M. Humphries.

7. CEO's Report

Vince Crawley tabled a report to all members present highlighting various aspects regarding the FSAA and its plans for the coming twelve months and beyond.

The report included presentation and discussion of the following:

- Events
- Educational activities
- Professional development activities
- The strategic development of the relationship with IFMA
- The pending introduction of best practice programs in 2018
- The Business Management Scholarship winner for 2017
- The ongoing relationship with Fine Food

The CEO's report was unanimously accepted – moved by C. Cathclove and seconded by S. Ward.

9. Matters arising not covered by the agenda

Nil

10. Election of Office Bearers

All Board members resigned their positions, and in line with the Constitution, nominations were sought for the coming twelve month term.

Fourteen Board nominations were submitted which necessitated a vote in line with the Constitution (maximum 12 allowed).

The following executive positions were decided after nomination and acceptance from the nominees for the 2018 year :

Chairman – S. Rosengren	Moved J. Dhu	2 nd : L. Yeomans	Unanimous
Deputy Chair – J. Dhu	Moved: V. Crawley	2 nd : M. Humphries	Unanimous
Treasurer – J. Dhu	Moved: V. Crawley	2 nd : Y. Daruwalla	Unanimous
Cecil Louw – Director			
Tim Lucas – Director			
Melissa Humphries – Director			
Steve Ward - Director			
Chris Cathclove – Director			
Yezdi Daruwalla – Director			
Eugene Visione – Director			
Mark Powell - Director			
Lindsay Yeomans - Director			
Vince Crawley – CEO and Director			

11. Meeting Closed

There being no further business, the meeting closed at 5.05p.m.

Chairman: Date: